

**TOWN OF CHATHAM – HARBORMASTER DEPARTMENT
 FISH PIER PARTY BOAT PERMIT / TOWN LANDING SPECIAL USE PERMIT
 WAITING LIST APPLICATION**

Owner's Name: _____ Date: _____

Permanent Mailing Address: _____ Telephone: _____

Summer Address: _____ Telephone: _____

Description of Vessel				Proposed Use			
Sail: _____	Power: _____	Length _____	Beam _____	Draft _____	Charter _____	Sight-Seeing _____	Seal Cruises _____

Please specify the desired permit(s) for mooring.
 (Resident/Non-Resident Taxpayer \$5.00 fee / Non-Resident \$15.00 fee
 for each choice checked)

<u>FISH PIER</u>	<u>TOWN LANDINGS * SPECIAL USE PERMIT</u>
_____ Resident Commercial Fishing / Party Permit	_____ Stage Harbor
_____ Non-Resident Commercial Fishing / Party Permit	_____ Ryders Cove
_____ Resident Party Boat Permit	_____ Barn Hill
_____ Non-Resident Party Boat Permit	_____ Other

*NOTE: The actual issuance of the Special Use permit will require Board of Selectmen approval.

I hereby make application for a permit to carry passengers at public owned facilities in the waters of the Town of Chatham. My signature affixed below will attest that I have read, understand, and agree to abide by the bylaws governing the use of the wharves and waterways of the Town. I further understand that I have the responsibility for the care and maintenance of the tackle as per mooring bylaws and regulations. I will not increase the size or change the use of my business without the prior approval from the Town of Chatham.

Signed: _____ Date _____
 (I have read and will abide with all regulations written on the reverse side of this application.)

Mail this application plus fee(s) to the:
 Make check payable to Town of Chatham.

The Town of Chatham Harbormaster Office
 549 Main Street
 Chatham, Massachusetts 02633.
 (508) 945-5185

www.chatham-ma.gov

**YOU MUST RENEW YOUR NAME, IN WRITING, ON THE WAITING LIST EVERY YEAR PRIOR TO
 DECEMBER 31ST, WITH THE APPROPRIATE FEE FOR EACH MOORING REQUESTED.**

Do not write below this line – For Office Use Only!

Fee Collected _____ Date Received _____

REGULATIONS AND PROCEDURES FOR WAITING LISTS

1. The owner of a vessel must apply to the Harbormaster for assignment for a Charter/Party Boat permit or a Town Landing Special use permit, as specified on the waiting list application.
2. Applications shall be on the form provided by the Harbormaster and contain: name, address(es), and telephone number(s), of the owner(s) of the vessel requesting a Charter/Party Boat permit or a Town Landing Special use permit, and a description of the vessel - type, length overall, beam and draft.
3. Upon receiving a completed application for assignment of Charter/Party Boat permit or a Town Landing Special use permit, the Harbormaster will enter the name of the individual and the description of the vessel on to the established waiting list for the area. Entry shall be chronological by the date the application is received by the Harbormaster.
4. It is agreed that when a Charter/Party Boat permit or a Town Landing Special use permit becomes available, it will be occupied by a boat owned by the person whose name appears on the waiting list. Permits are non-transferable.
5. It is the responsibility of the applicant to notify the Harbormaster of any change in the information contained in the original application – address(es), telephone(s), or description of vessel. Failure to do so will result in removal from the waiting list.
6. It is the responsibility of the applicant to notify the Harbormaster, in writing, between 1st January and 1st of March of each year that they wish to remain on the waiting list. Failure to do so will result in the removal from the waiting list.
7. Annually, by 1st August of each year. The Harbormaster will post at the Harbormasters Office and the Permit Office the current waiting list of each area, and may post it periodically at other locations throughout the year.
8. When a Charter/Party Boat permit or a Town Landing Special use permit is available, the Harbormaster shall assign the location to the first individual on the list with a vessel appropriate for the location, it is agreed that the name on the waiting list(s) shall be advanced from year - to year only if the annual fee is paid.

REGULATIONS & PROCEDURES FOR FISH PIER CHARTER/PARTY BOAT PERMIT or a TOWN LANDING SPECIAL USE PERMIT

1. Town Landing Special Use permits will require Board of Selectmen approval.
2. Fish Pier Charter / Party Boat permits are restricted to those individuals with existing docking permits.